

ADDENDUM No. 2

TO: ALL BIDDERS

FROM: CITY OF HIALEAH

BID #: 2013/14-0240-00-014

RE: LIFE & A.D. & D COVERAGE

DATE: April 18, 2014

The original contract documents for the entitled: LIFE & A.D. & D COVERAGE need to be amended as noted in this Addendum No. 2.

This Addendum No. 2 consists of 1 typed page and 1 attachment. All other items and conditions of the original Contract Documents shall remain unchanged. This Addendum shall become a part of the Contract Documents.

Approved for issue:  Date: April 18, 2014
Luis A. Suarez - Purchasing Supervisor

ACKNOWLEDGMENT

Receipt of this Addendum No. 2 shall be acknowledged in the space provided on the ADDENDUM RECEIPT form – ARF (Copy attached) now a part of the Contract Documents to be faxed immediately to the City of Hialeah Purchasing Division (305) 883-5871 and submitted with sealed bids.

IN THE CONTRACT DOCUMENTS:

Please revise "ADVERTISEMENTS AND INVITATION FOR BIDS" form as follows:

Sealed, written bids will be received by the office of the City Clerk of the City of Hialeah, Florida, 501 Palm Avenue until 11:00 a.m., Thursday, April 24th, 2014 at which time all bids will be publicly opened and read aloud in the Council Chambers for furnishing the following:

QUESTIONS AND ANSWERS:

- Question 1: In order for us to properly develop rates for the City's group life plan, we need a revised 'Actives Employees Census' that lists class designations for each person and whether or not each is enrolled in supplemental life. Can you please provide this revised census as soon as possible so we can meet the bid deadline?
- Answer 1: See attached active employee's census with life insurance amount. The employees and retirees with supplemental insurance are listed on Census for \$50,000 (management) and \$35,000 (sworn police) on the City of Hialeah website
- Question 2: Who would be able to sign the Bidder Acknowledgement form? Would it be acceptable for the sales rep in our sales office, or does it need to be a corporate officer?
- Answer 2: The person signing the form must have authority to legally bind the bidder.

Addendum No. 2

Page 1

END OF ADDENDUM No. 2

CITY OF HIALEAH

LIFE & A D & D COVERAGE

2013/14-0240-00-014

ADDENDUM No. 2

CONTRACTOR'S NAME _____

ADDRESS _____

PHONE NO. _____

CONTACT NAME _____ SIGNATURE _____

THE BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUM BY SIGNING AND DATING BELOW: (Copy of this form must be faxed immediately to the City of Hialeah at (305) 883-5871).

ADDENDUM

SIGNATURE

DATE

2

ARF